

**Agenda and Minutes of the ALLC Committee Meeting
24 June 2008, University of Oulu, Finland**

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 - e. ADHO Multilingualism and Multi-culturalism Committee: 2008-2009 (Current: Sanz-Miguel plus Burr, Chair)
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Minutes

1. Attendance

Apologies for absence were received from Thomas Rommel and Alejandro Bia.

2. Minutes and Matters Arising

The Chair reported that the Charity Commission have written back to report that they agree with the changes to the constitution, i.e. the one clause that we needed their agreement on.

Laszlo Hunyadi proposed that we accept the minutes, Jan-Christoph Meister seconded and all agreed .

Matters arising: Jan-Christoph Meister noted that he had been nominated as a representative on the 2009 PC – we forgot that we only have 3 representatives now that SDH-SEMI have two (3-3-2).

3. Chair's Report

The Chair had no written report this time. He reported on continuing developments of AHDO. Specific proposals will come up under that part of the agenda. More protocols are being finalized and we are coming to the end of our beginning period.

The Committee thanked Harold Short for all the hard work he has put into developing ADHO.

SDH-SEMI from the beginning of this year have required that membership is by subscription This means that we have to reflect this (guess it) on the basis of their membership in the distribution of monies. They are trying to get back to at least the 57 members that were signed up last year.

LLC continues to thrive, it is the bedrock of the whole operation. There are some issues in getting DHQ established and there are still issues to do with scope and complementarity. The AHDO publications committee is looking into this; specifically in relation to Text Technology. SDH-SEMI are pulling out of Text Technology if the problems are not resolved and starting to create an online journal that focuses on text technology.

4. Secretary's Report

The Secretary had nothing to report other than matters relating to the conference and that will come under conferences.

5. Membership services report

Melissa Terras sent a report to everyone. The Committee thank her and send their best wishes for her imminent new arrival. The Chair passed around membership as of June 18. There are still problems with OUP and membership. The Committee wishes to record our appreciation to Melissa for the good work that she has done. She will be on maternity leave for the next 12 months.

6. Finances.

The Journal is thriving. At the moment we have about 110 000 pounds in the account. ALLC income for next year is expected to be about 16 000 pounds.

In the ADHO meeting Susan Hockey mentioned the possibility of investing in a fund that might give us a rate of interest towards prizes. Banks are not willing to take a charity's money for some reason.

We gave 4 bursaries last year, funded the Calcutta workshop, and gave money to the PALA conference, in the form of a reception and bursaries.

The trustees changed because there has to be a majority of UK people as trustees.

Anyone could be treasurer, it does not have to be a UK person. The bank account and the money has to be in a UK account.

Jan-Christoph Meister asked about the figure that is put against a six months reserve; it is about 20 000 pounds. He pointed out that we should be investing in young scholars.

Jean Anderson said we should give more bursaries and support more workshops, projects, etc. Harold Short pointed out that we have been talking about this and trying to do more over several years.

David Robey said that we should think actively about spending more of our surplus, and in doing so should distinguish between the accumulated balance and the annual surplus of income over expenditure. The former should be used for investments, either financial or on one-off activities that have longer-term value for the society; the latter should be spent on recurrent activities.

Many people agreed on all these points. Edward Vanhoutte pointed out that the crucial thing is to reach the membership – ie that the members know that we have these schemes.

We are moving towards bursaries that are all expenses paid.

Jean Anderson said Alexander Sloan, our accountants, has been very expensive but extremely good.

Lisa Lena Opas-Hänninen proposed we appoint the Bank of Scotland as our bankers. Espen Ore seconded. The motion was carried unanimously.

Lisa Lena Opas-Hänninen proposed we appoint Alexander Sloan as our Independent Examiners. Elisabeth Burr seconded. The motion was carried unanimously.

The Chair moved to item 10 on the agenda, Communications of the Association.

10. Communications of the Association

a) LLC

Marilyn Deegan noted that unsolicited papers are slow to come in. This is not a problem in terms of copy but it is not nice to have unsolicited copy going down too much.

Focus of the journal: the Publications Committee of ADHO should talk about the across-the-board focus of all three journals. This is also a question of positioning us against other journals in the field.

New fields have been introduced through review articles; people should look at these and see what they think.

This is a particularly good time to talk about these issues.

We have had a clear cut case of blatant plagiarism. The article in question will have to be withdrawn. The ADHO Steering Committee thinks the journal should tell the employers and the Committee agreed.

There is also another, less clear case. However, there is no real evidence that the scholar knew about the previous article. Marilyn Deegan outlined the case and it seems that it is really a question of trying to resolve it as best they can.

Manuscript central is developing some software that runs cross checks on plagiarism. LLC could be a pilot in this.

Edward Vanhoutte reported on the digitization of ALLC bulletin and ALLC journal (the two publications before the LLC). The main difficulty was to get hold of the originals. John Dawson had a nearly complete set, Susan Hockey sent a few and now only 4 copies are missing. We want to digitize these and put them online. Edward and Marilyn will come up with a fully costed proposal to be sent around by email.

John Nerbonne reported that ACL did the same and it has worked wonderfully.

Lisa Lena Opas-Hänninen proposed that we approve in principle a budget of between 10-15 000 for this. Espen Ore seconded. The motion was carried unanimously.

The Committee wish to record our thanks to Marilyn and the editorial team for their good work.

Trish Thomas gave a full report on the journal from the OUP point of view. The Journal is going well. Traditional institutional subscriptions are still declining as libraries are moving to consortia. Increase in Europe is due to Russia, Turkey and Germany library consortia agreements.

Jan-Christoph Meister asked who actually sees these figures. Trish Thomas noted that only OUP and the Association. This is only a slice of what readers are doing. It just gives us some information about what is being accessed, ie using this data as an investigative tool.

John Nerbonne noted that LLC is not indexed in the ISI. Trish Thomas noted that it has been sent and is in its second year of monitoring. She will follow it up. There is a category called interdisciplinary social sciences, perhaps we could look into whether it could be placed there. The main thing is to get an impact factor.

Electronic marketing: there has been an increase in electronic table of contents alerts. The online trial subscription is a good way of taking the journal to conferences. If there are other conferences that it should get to, let Trish Thomas or the marketing people know.

The emerging markets are an area of special effort.

Espen Ore asked about on-line only for members. Trish Thomas also noted that the ETOC should be automatic for members.

The committee told Trish Thomas about the problems we have experienced with subscriptions. Harold Short and David Robey will liaise with Trish Thomas about this. People should send information to Lisa Lena and she will collect a list of types of problems.

OUP are developing access points and that will give societies access to information on membership.

b) DHQ

John Unsworth reported on DHQ and the ADHO servers. We have two internet service providers. One of them runs most of our things and the other one runs everything that requires Java.

We need to talk about the complementarity between LLC and DHQ and whatever Text Technology becomes. A discussion ensued and the outcome was that the publications committee needs to discuss this further.

John Unsworth noted that the papers they solicited from Illinois are going to LLC and DHQ. The ones in LLC are more conventional and the DHQ ones are more outliers.

The question of database and corpus publications was raised and discussed. It was suggested that the Publications Committee could think about some kind of validating of database and corpus publications, ie people wanting to have some validation of the corpora or databases that they publish.

c) HUMANIST

The Committee wished to record our appreciation and congratulations to Willard McCarty for running HUMANIST for so long. Jan-Christoph Meister will talk to Willard about the future of the HUMANIST software and the reusability of the program.

A programmer at Illinois is in the process of rewriting the software for HUMANIST. It should be finished by the autumn.

The associations should use HUMANIST more for announcements and publicity. The ALLC Chair will include an email to HUMANIST when emailing ALLC members and will publicise the benefits of ALLC membership, including awards, project support and community contact.

d) ALLC Archives

Willard McCarty and Harold Short are dealing with this at King's.

The Chair then moved back to item 7 on the agenda.

7. Election of Officers

Harold Short reported on the elections in general and that he also asked the membership to nominate people for the positions.

Chair

Harold Short was elected unanimously for the next two years.

Secretary

Lisa Lena Opas-Hänninen was elected unanimously for one more year.

Treasurer

Jean Anderson wished to record her reservations that two of the positions are from the same institutions. Having the Chair withdraw as signatory is a good thing.

A discussion ensued. The feeling was that in general it is not good practice to have two officers from one institution. However, this is a period of transition and we are confident that the Officers will take every reasonable step to ensure that there is no room for criticism in the decision making process, through consultation where appropriate. The principle should be carefully thought about before a similar situation arises.

Paul Spence has been nominated and was unanimously elected for a period of three years.

Jean Anderson will deal with the accounts until all the expenses for the conference have been paid and will hand over to Paul in the fall.

8. Election of Committee Members

Laszlo Hunyadi, Liliane Gallet-Blanchard and Elisabeth Burr were nominated for 2008-2010. We therefore declare them elected.

For the period 2008-2011 there was an election process. Lisa Lena Opas-Hänninen and Harold Short were the electoral officers. Jean Anderson and David Robey were the scrutineers.

We had a 40% vote from the membership.

There were 5 candidates. Ariana Ciula, Øyvind Eide and Alejandro Bia were elected. They will be formally announced at the AGM.

Lisa Lena Opas-Hänninen proposed that we co-opt Jan-Christoph Meister. Jean Anderson seconded. The motion was carried unanimously.

Harold Short proposed that we co-opt Espen Ore. Lisa Lena Opas-Hänninen seconded. The motion was carried unanimously.

It was decided that Lisa Lena Opas-Hänninen would sound out Tomoji Tabata whether he would be willing to be co-opted to the Committee. If he were to agree it was unanimously decided that he be co-opted.

9. Constitution

- a) Harold Short reported that the Charity Commission have agreed to the changes to the Constitution.
- b) The elections were already reported on.
- c) – e) Harold Short will circulate some specific proposals for these and we can decide on them in December.

11. Conferences

a) The papers from 2007 will be out as 23.3, ie in September.

b) Espen Ore reported on the 2008 Conference. There were 171 submissions and 84 paper submissions were accepted, ie 61%

Espen thanked the PC, things went very smoothly. He also thanked Claire Warwick, the Vice-Chair, Lisa Lena Opas-Hänninen, the Local Organizer, and the people in Illinois. There are two things left to do. The first is to evaluate the posters. Secondly, could this Committee please tell Espen about good papers.

The Committee wished to record a particular expression of thanks to Espen for being willing to step in and do such a good job.

The Committee wished to record their appreciation to Lisa Lena Opas-Hänninen and her team.

c) The 2009 conference will be in Maryland; more information is in the conference pack. Everything seems to be on track.

d) There were two proposals for the 2010 Conference. ADHO decided on King's College London.

12. ADHO

The Chair began by reporting on the ADHO protocols.

c) ADHO protocols

Regarding the ADHO protocols, Harold Short reported that the ADHO Steering Committee had decided that the Zampolli Prize would be an ADHO prize, that the bursaries would move to being ADHO bursaries and that the Fortier Prize would also be a joint prize between the organizations, since the Canadians were also interested in participating in it.

i) An Awards Committee would be set up with one representative from each organization on a rolling basis.

ii) The Busa prize remains a prize on a 3 year basis. The protocol regarding the Busa prize needs to say "humanities research", not "humanistic research."

iii) The Zampolli Prize is intended for a particular achievement; effectively this will be a 2 year process.

iv) The proposal regarding the bursaries is that ADHO will award 10 bursaries and move to all expenses paid bursaries, rather than a fixed rate.

v) The Fortier prize is intended as a yearly prize. This needs to be discussed by the Awards Committee.

vi) Regarding the admission of constituent and affiliated organizations, ADHO had discussed that with affiliated organizations the main idea might be reduced fees at conferences.

The Chair also noted at this point that representation on committees is not just a right but an obligation.

d) Conference Co-ordinating Committee

A whole set of guidelines that are drafts have been drawn up and comments are requested.

Susan Hockey wishes to step down as Chair and the Committee wishes to record our thanks to her for her work. The ADHO Steering Committee have appointed John Unsworth to succeed her as Chair.

e) Multilingualism and Multi-culturalism Committee. Elisabeth Burr said there has been a draft protocol for a few years. She has redrafted it on the basis of experiences and it is now up on the website. Elisabeth referred to her report and proposed that we appoint a new ALLC representative on the Committee and do not continue the co-option of the two presently co-opted members.

f) The Publications Committee has already been discussed.

At this point the Chair turned to item 12 a) on the agenda.

a) ADHO Finances

Harold Short presented the spreadsheet of the finances. He noted the breakdown of the ADHO expenses. ADHO also put forward that there should be a grant of 5000 to the local host in exchange for checking the membership.

The backstop budgets are in pounds, not dollars. The subvention to the local organizer should be added.

Espen Ore proposed we accept these calculations and the expenses. Jean Anderson seconded. The motion was carried unanimously.

13. Appointments

a) The co-option of additional Committee members was dealt with already.

b) ADHO decided to have a Steering Committee of 7: 4 ALLC, 2 ACH, 1 SDH-SEMI; Harold Short proposed Espen Ore for one year and Liliane Gallet-Blanchard for 2008-2011. Elisabeth Burr seconded. The motion was carried unanimously.

e) Elisabeth Burr proposed Espen Ore as the ALLC representative on the Multilingualism and Multi-culturalism Committee. Lisa Lena Opas-Hänninen seconded. The motion was carried unanimously and Espen was elected for 2008-2011.

c) Conference Coordinating Committee 2008-2011

Espen Ore proposed Lisa Lena Opas-Hänninen and Elisabeth Burr seconded. The motion was carried unanimously.

d) Publications Committee

Edward Vanhoutte

Espen Ore proposed that Edward Vanhoutte continue as the ALLC representative for 2008-2011. Laszlo Hunyadi seconded and the motion was carried unanimously.

f) Awards Committee

Lisa Lena Opas-Hänninen proposed that Jean Anderson be the ALLC representative on the Committee. John Nerbonne seconded. The motion was carried unanimously.

g) Programme Committee 2009

The ALLC appointments for 2009 are John Nerbonne, Jan Rybicki and Paul Spence.

h) Programme Committee 2010 and

i) Nomination of Chair of PC 2010

The Committee agreed unanimously to propose John Nerbonne as Chair of the Programme Committee 2010, and to appoint Jan Rybicki, Jan-Christoph Meister and Elisabeth Burr as the ALLC representatives on the Programme Committee for 2010.

15. Association initiatives

e) Workshops

Dino Buzzetti reported on a workshop being organized in the framework of the European Thematic Network Programme ACUME 2 < acume2.web.cs.unibo.it/ > in collaboration with the Edinburgh eScience Institute Thematic Programme "e-Science in the Arts and Humanities" on "interdisciplinary approaches and methodological commonalities in biology and textual analysis" < <http://www.nesc.ac.uk/esi/events/907/> > and asked for moral support by the Association.

d) Training

Dino Buzzetti reported on an initiative in the framework of the European Thematic Network Programme ACUME 2 < acume2.web.cs.unibo.it/ > to produce a teaching module on humanities computing and asked about a possible involvement of the Association in the design of a common syllabus for European Digital Humanities courses.

Many of the other issues had already been discussed and since time was running out the Chair moved to item 16, Any other business.

16. Any other business

The Committee decided to invite Jean Anderson to the Maryland conference in 2009 all expenses paid.

The Committee also wished to record their gratitude to Jean for all her hard work over many years.

The Chair thanked everyone for attending and closed the meeting.