

### Committee of the Association for Literary and Linguistic Computing

Agenda for the meeting to be held on Monday 18 April 1994 at 18.00 hours, in the Descartes Room of the University of Paris -- Sorbonne, 17 rue de la Sorbonne, Paris 5eme.

1. Apologies for absence
2. Minutes of the meeting of 15 June 1993
3. Matters arising from the minutes
4. Chairman's report
5. Treasurer's report
6. Secretary's report
7. Election of officers
  - 7.i Chairman
  - 7.ii Secretary
  - 7.iii Treasurer
- [Please note that the Treasurer has indicated that he will not stand for re-election.]
8. Reports of the publications of the Association
  - 8.i Literary and Linquistic Computing
  - 8.ii Research in Humanities Computing
9. Revision of the agreement between ALLC and ACH for the conduct of joint conferences (paper attached).
10. Conference arrangements
  - 10.i 1995: Santa Barbara
  - 10.ii 1996: Oslo?
  - 10.iii 1997 onwards
11. Text Encoding Initiative
12. Any other business

Minutes of the meeting of the Committee of the Association for Literary and Linguistic Computing, held at the Sorbonne University, Paris, 18 April 1994 at 18.00hrs.

Present: Christian Delcourt, Michael Sperberg-McQueen (member elect), Lou Burnard, Gunnel Engwall, John Roper (treasurer), Antonio Zampolli (president), Nancy Ide, Paul Fortier, Tom Corns (secretary), Susan Hockey (chair), and (for item 10.2) Espen Ore (visitor).

1. Apologies for absence were received from Stephen Dodd, Helmut Schanze, Wolf Paprotte, and Gordon Dixon.

Item 10.2 was taken second.

2. Minutes of the last meeting, held at Georgetown University, on 15 June 1993, were accepted as correct.

3. There were no matters arising from the minutes which were not to be considered elsewhere on the agenda.

#### 4. Chair's report

The Chair reported that three nominations for membership of the Committee had been received, for Marilyn Deegan, David Holmes, and Michael Speerburg-McQueen. Since there were three vacancies, these three were declared duly elected.

She thanked the outgoing members of the Committee for their service to the Association.

#### 5. Treasurer's Report

The Treasurer presented a balance sheet and reported that the Association continued in good financial health. There was a current balance of £20,000.

It was agreed that there should be a revival of the bursaries scheme for young scholars in time for the next conference of the Association. It was further agreed that there should be an electronic dialogue concerning other spending plans, and that proposals should be laid before the next meeting of the Association.

The Treasurer was thanked by the meeting for his service to the Association.

#### 6. Secretary's Report

The Secretary presented his report, which indicated a decline in membership, though of tolerable proportions, over the early 1990s, which would seem now to have stabilised.

## 7. Election of Officers

The President took the chair. The current officers were re-elected unopposed.

Mr Roper indicated that he wished to give up the office of treasurer when a replacement could be found. He was further thanked for his long-term service to the Association. [Since the meeting Harold Short of King's College, London, has agreed to become Treasurer.]

It was agreed, nem. con., that the officers of the Association should be delegated to appoint a new treasurer and that they should do so wish all expedition.

## 8. Reports on the publications of the Association

8.1 In the absence of Mr Dixon, the report of the general editor of Literary and Linguistic Computing was presented by the Secretary. The report gave an account of the new profitability of the title, which was attributed primarily to reductions in production costs.

Mr Dixon was thanked for his continuing service to the Association.

8.2 Professor Ide and Ms Hockey reported on the progress of Research in Humanities Computing. It was reported that volume 2 (the Siegen meeting) would shortly be published; volume 3 (Arizona) would be out in July 1994; volume 4 (Oxford) was with the Press; and volume 5 (Georgetown) had fallen behind schedule.

Mrs Hockey gave some account of the difficulties associated with editing this title.

## 9. Revision of the agreement between ACH and ALLC for the conduct of joint conferences.

The Secretary presented a paper advocating a number of changes to the current protocol. After some debate, the following resolutions were agreed:

9.1 'That the programme committee should meet to resolve the procedures by which the programme will be determined' (carried, nem. con.)

9.2 'That the programme committee should consist of four members from each association, that at least two members should be newly appointed since the last committee was constituted, and that the chair should alternate between the associations' (carried, nem. con.).

9.3 'That the programme committee should meet during the conference previous to the one for which it had responsibility'

(carried, nem. con.).

9.4 'That members of the programme committee should not be permitted to submit papers for consideration' (carried, nem. con.).

9.5 'That the question of blind-reviewing should be left to the discretion of each programme committee' (carried, nem. con.).

9.6 'That the length of proposals submitted for consideration should be between 1000 and 1500 words (carried 6-1, with 2 abstentions).

It was agreed that the officers of the Association would conduct an electronic dialogue with ACH to arrive at a mutually accepted protocol as soon as possible.

#### 10. Conference arrangements

10.1 It was reported that the 1995 ACH-ALLC conference would be held at Santa Barbara, California, probably on 11-15 July.

10.2 The Committee received and accepted an invitation presented by Espen Ore from Bergen to stage the 1996 conference, probably in late June. The conference fee will probably be about \$100. ACH officers present at the meeting confirmed that ACH supported the proposal.

10.3 It was reported that a preliminary proposal had been received for 1996 from Vienna and for 2000 from Cambridge.

#### 11. TEI

Lou Burnard reported that the TEI Guidelines were with the printer and that 600 copies would shortly be on sale..

He and Dr Sperberg-McQueen received a vote of thanks.

#### 12. Any other business

Gunnel Engwall made a valedictory statement of her best wishes for the future of the Association.

The meeting closed at approximately 20.00hrs.