Minutes of the Meeting of the Committee of the Association for
Literary and Linguistic Computing held at Christ Church, Oxford,
on Sunday 5 April 1992 at 16.30 hrs

Those present: Mrs Susan Hockey (chair), Mr John Roper
(treasurer), Mr Gordon Dixon, Professor Paul Fortier, Professor
Jacqueline Hamesse, Professor Nancy Ide, Professor Ian
Lancashire, Dr Christian Delcourt, Dr Stephen Dodd, Mr Lou
Burnard, Professor Antonio Zampolli (president), Dr Thomas Corns
(secretary), Professor Michael Neuman (guest).

1. Apologies for absence were received from Professor Helmut
Schanze and Professor Gunnell Engwall; the Chair introduced Dr
Dodd to the meeting.

2. The minutes of the meeting of the committee held at Arizona
State University, Tempe, in 1991 were accepted as correct.

3. There were no matters arising from the minutes which were not
considered elsewhere on the agenda.

4. Officers' Reports
   (i) Chair
   The chair reported that Professor Zampolli, Professor Fortier,
and Dr Delcourt had been nominated and seconded to serve for
another period of three years on the committee; no other
nominations had been received.
   (ii) Treasurer
   Mr Roper circulated a summary of the accounts of the Association;
he observed that a healthy balance of about £12K had been
accumulated. A vote of thanks to Mr Roper was passed.
   (iii) Secretary
   Dr Corns reported on his concern on an apparent decline in the
membership of the Association and in institutional subscription
to Literary and Linguistic Computing. He was asked to enquire
more thoroughly of OUP about trends in membership and
subscription and to update his report before its wider
publication.

5. Election of Officers.
The President took the chair. Mrs Hockey was returned to the
chair (prop. Zampolli, sec. Fortier); Mr Roper was returned to
the office of treasurer (prop. Zampolli, sec. Fortier); Dr Corns
was returned to the office of secretary (prop. Zampolli, sec.
Fortier).
Mrs Hockey resumed the chair. Professor Zampolli was returned to

6. Publications
   (i) Literary and Linguistic Computing
   Mr Dixon, the editor in chief, circulated his report. A vote of
thanks to him was passed.
   (ii) the Conference publication
   Mrs Hockey reported that the OUP publication relating to the
Toronto conference was published in the summer of 1991 and that the corresponding publications for the Siegen and Tempe conferences were with the Press.

7. Conference Arrangements
(i) 1993 - Georgetown
Professor Neuman gave details of the 1993 conference, to be held, under his local organisation, at the University of Georgetown on 16-19 June. There would be no theme for conference, but a possible emphasis on the work of the research library community.
(ii) 1994
Two proposals were considered, from Paris and from St Petersburg. It was agreed that the officers of the Association should seek further information about the Paris proposal and that, if they were satisfied by the responses, they should confirm acceptance on behalf of the Association. It was further agreed that the Russians should be thanked for their proposal and that they should be invited to make a detailed submission for 1996.
(iii) ALLC and the Association for Computers and the Humanities
It was agreed that the present cooperation between the associations in the organisation of international conferences was working well and should be continued. It was further agreed that the protocol governing the organisation of jointly sponsored conferences should be reviewed by a meeting of the programme committee of the Oxford conference under the chairmanship of Dr Corns at a meeting convened for 6 April at 20.30 hrs at Christ Church, and that the deliberations of this meeting should provide the basis of recommendations to the 1993 meeting of the committee.
(iv) other related issues
It was agreed that the name of reviewers should be printed as a list in future volumes of conference abstracts.

8. TEI
Mrs Hockey reported on the progress of the initiative.

9. AOB
(i) representatives
Mr Dixon urged the appointment of new representatives; a number of people were suggested to him, whom he agreed to contact.
(ii) Humanities Computing Yearbook
Professor Lancashire raised the issue of whether the Association (together with ACH) should sponsor HCY and of what form such sponsorship could take. He was invited to prepare a more detailed proposal which could be circulated to members of the committee. The officers of the Association were requested to decide a procedure for determining the Association's response to the proposal.
(iii) Votes of thanks to Mr Burnard, to Ms Katy Cubitt and participating members of the Oxford University Computing Service were passed in recognition of their achievements in organising the conference; to OUP electronic publishing division for funding the book of abstracts; and to Dr Corns for his work as chair of the programme committee.
(The meeting closed at 18.15 hrs.)

Susan Hockey
15 June 93